



## Minutes

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<b>Meeting:</b>	TriMet Board of Directors Regular Board Meeting	<b>Date:</b>	August 10, 2022
		<b>Time:</b>	9:00 a.m.
<b>Board Members Present:</b>	Lori Irish Bauman Keith Edwards Ozzie Gonzalez LaVerne Lewis Linda Simmons Thomas Kim Kathy Wai	<b>Board Members Absent:</b>	none

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TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at [trimet.org/meetings/board](http://trimet.org/meetings/board).

President Simmons called the business meeting to order at 9:11 am.

### 1. Committee Reports

**Finance and Audit Committee** – Director Irish-Bauman provided an overview of the August 10, 2022 meeting. Items on the agenda included an overview of the HB2017 resolution that is coming before the board for a vote this month. The committee also received an overview of a budget transfer resolution that will be voted on in September. The committee also discussed the agenda for the upcoming Strategy Session in October. The next meeting of the F&A Committee is September 28<sup>th</sup>.

**Metro Policy Advisory Committee (MPAC)** – Director Kim provided an overview of the July 27, 2022 meeting. Items on the agenda included the continuation of a series of presentations on the factors of homelessness and Metro’s Supportive Housing Services measure. The committee also had a discussion some congestion pricing policy updates that are currently underway with Metro and ODOT. The next meeting is scheduled for August 24, 2022.

**Reimagining Public Safety Advisory Committee (RPSAC)** – The committee has not met since the last update, but Director Lewis was invited to attend the American Public Transit Agency Association (APTA) conference as a speaker on TriMet’s reimagine efforts. She provided an overview of the presentation and insights she gained from the sessions.

### 2. General Manager Report

#### **DTP/FX Launch**

Mr. Desue discussed the launch of our new, TriMet FX — Frequent Express — bus service. He said the Division Transit Project laid the foundation for TriMet’s FX service which will move more people faster and more efficiently.

Mr. Desue thanked the staff and numerous community partners who worked together to make the FX line a reality. He also thanked the Federal Transit Administration, which dedicated \$87.4 million— approximately half of the cost of the project. The official opening of FX2-Division service is

Sunday, September 18. A Grand Opening Celebration is planned for the 17<sup>th</sup> from noon through 5 p.m. along Division Street.

### **Executive Finance & Administration**

Mr. Desue congratulated Nancy Young-Oliver, who has been named Executive Director of Finance and Administrative Services. Ms. Young-Oliver has been with TriMet for more than seven years, serving as the Director of Budgets and Grants. She has overseen TriMet's annual financial planning and budget development, including developing TriMet's \$1.9 billion fiscal year budget for FY2023. Mr. Desue said he is thrilled to have Nancy join TriMet's Executive Leadership team.

### **3. Consent Agenda**

- Approval of Board Meeting Minutes for July 27, 2022
- Resolution authorizing ordinances to be read by title only

**Action:** Director Edwards moved approval of the Consent Agenda. Director Gonzalez seconded the motion. The motion passed with unanimous approval.

### **4. Resolutions**

#### **Resolution 22-08-46 – Authorizing the Board President and General Manager to Execute an Agreement Extending the Current Working and Wage Agreement with Division 757, Amalgamated Transit Union, for a Period of Two Years**

Mr. Desue discussed Resolution 22-08-46 regarding the execution of a two year extension of the current Working & Wage Agreement with ATU 757. The agreement, which has been agreed upon by TriMet and ATU, and ratified by union membership, sets in motion two pay increases for represented employees. If authorized, the first pay increase of 7.5% will take effect on December 1, 2022. A second pay increase of 4% will begin on December 1, 2023. All of the other terms of the Working and Wage Agreement will remain until the contract terminates on December 1, 2024. The cost of the wage increase is about \$47 million. TriMet believes the extension agreement is fair and appropriate. This is especially in light of current economic and labor market conditions and the challenges we have faced recruiting and retaining frontline workers.

**Action:** Director Edwards moved approval of Resolution 22-08-46. Director Kim seconded the motion. The motion passed with unanimous approval.

#### **Resolution 22-08-47 – Appointing Members of the 2022-23 HB 2017 Transit Advisory Committee and Updating Advisory Committee Bylaws**

Mr. Desue discussed Resolution 22-08-47 approving the appointment of members to the Transit Advisory Committee, this resolution requests Board approval of committee bylaws. The amendments to the bylaws include 1) specifying the number of terms advisory committee members may serve, and 2) updating the number of rider representatives that serve on the committee and to satisfy a request by ODOT to include more specifics about the committee's duties and decision-making processes. Mr. Desue noted that the Keep Oregon Moving Act, which was adopted as state law in 2017, requires Board action on these items.

**Action:** Director Kim moved approval of Resolution 22-08-47. Director Wai seconded the motion. The motion passed with unanimous approval.

**Resolution 22-08-48 – Authorizing a Contract Modification with Ortiz and Associates, Inc. for Bus Stop Shelters and Amenities Maintenance and Installation Services**

Mr. Desue discussed Resolution 22-08-48 requesting a contract modification that has become necessary to address the unfortunate and unprecedented amount of vandalism occurring along streets throughout the region. Mr. Desue said that TriMet bus shelters, and the amenities contained in them, are being damaged at a disturbing rate. TriMet estimates a 400% increase in vandalism resulting in damaged or destroyed bus shelters, since Ortiz took over the maintenance contract in 2018. Combined that with skyrocketing costs associated with replacement glass, paint and general refurbishment, TriMet has exhausted the initial, roughly \$2 million value of the contract. The modification will increase the contract authority by \$1.5 million to allow Ortiz to continue repairing these types of facilities that our riders count on. It will also add funds for anticipated maintenance for the shelters and amenities along our new FX2-Division line through the end of the contract, which expires in March. Funding is included in the Facilities Maintenance Division's operating budget for FY 23 and will be paid for with local funds. He noted that Ortiz is a small firm with seven employees. It is currently undergoing recertification as a DBE and intends to self-perform all of the work.

**Action:** Director Edwards moved approval of Resolution 22-0-48. Director Gonzalez seconded the motion. The motion passed with unanimous approval.

**Resolution 22-08-49 – Authorizing a Contract with Columbia Pressure Washing LLC for the FX2-Division Bus Shelter and Platform Cleaning Services**

Mr. Desue discussed Resolution 22-08-49 which seeks to address cleaning services for the bus stations on the FX2-Division line. He said these are similar to MAX stations, with shelters, platforms and other amenities that require a contractor for cleaning services. TriMet plans to start with cleaning and pressure-washing each bus stop on a weekly basis but may increase services, based on the use of FX and the new stations. TriMet issued an RFP specific to cleaning the FX stations, and Columbia Pressure Washing LLC emerged as the highest qualified proposer. The proposed contract is for \$1.03 million over a 5-year term. The amount is included in the Facilities Management Division's operating budget. In regard to diversity, Columbia Pressure Washing is 100% minority, and more than one third of the workforce is also female.

**Action:** Director Wai moved approval of Resolution 22-08-49. Director Edwards seconded the motion. The motion passed with unanimous approval.

**Resolution 22-08-50 – Authorizing an Exemption from Competitive Bidding Requirements for a Contract for Construction Manager/General Contractor Services for the Hollywood Transit Center Project**

Mr. Desue discussed Resolution 22-08-50 requesting an exemption from low bidding for the CM/GC services for the Hollywood Transit Center Project. This will allow TriMet to select a contractor using a best value practice, which provides for greater consideration of factors other than price, including workforce diversity. Once identified, this contractor will be responsible for complex work around the Hollywood Transit Center. This includes replacement of the existing ramp and stairs, construction of a new plaza and bus stop relocation, as well as support for activities associated with the housing development planned for the site. The project has reached a stage where TriMet is ready to procure CM/GC services to help ensure successful construction.

**Action:** Director Edwards moved approval of Resolution 22-08-50. Director Irish-Bauman seconded the motion. The motion passed with unanimous approval.

**Ordinance 368 – Amending and Updating TriMet Code Chapters 18 and 19 (First Reading and Public Hearing)**

Mr. Desue briefly discussed Ordinance 368 which provides important updates to the TriMet Code. The changes include 1) an update to the definition of the term “service change,” 2) an update to the way TriMet considers public comment for service and route changes, and 3) an update to describe how TriMet relies on Title VI analyses in service and route changes. The Ordinance also puts into place recommendations by the Federal Transit Administration, which require TriMet to adopt procedures that inform the public of our use of Title VI equity analyses when modifying routes and fares. He said it should be noted that the FTA requirement is procedural.

*President Simmons opened the public forum, but there were no attendees present to speak. The public forum adjourned.*

**Other Business & Adjournment**

Hearing no further business, President Simmons adjourned the meeting at 10:25 a.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Kimberley Angove". The signature is written in a cursive style and is positioned above a horizontal line.

Kimberley Angove, recording secretary